

## Venture Solutions ECF Team

The Venture Solutions team is responsible for designing and delivering both regional and UK focused fund and direct investment programmes which support equity and quasi equity investments, usually in the form of Venture Capital and increasing in the form of debt.

Some of the responsibilities you will have include:

- Support the ECF Team with their WIP, preparing for initial meetings with fund managers
  - Use research sources including Crunchbase, Pitchbook and LinkedIn to help the ECF team to conduct initial research on prospective fund managers
  - Compile any relevant data in the appropriate format
  - Put information together in a timely manner
  - Identify initial areas requiring further investigation / devise questions for introductory meetings
- Support the ECF Team with ongoing market information
  - Using research sources, industry updates and social media provide a weekly update to the ECF team on developments in VC
  - Put the information together in a quick and easy to understand format
- Support the ECF Team with the reconciliation of data and files created and held by the ECF team.
  - Remove information held by the ECF Team which is no longer relevant and is no longer fit for purpose
- Support the ECF team with data gathering, drawing data from the current ECF portfolio as required, including:
  - Data from the most recent funds
  - Data for individual companies within the ECF portfolio